

SITE JOURNAL CONTENTS

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• Exhibit A: Site Inspection Photos

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Ballard Commons Park		
Site Address:	Ballard Commons Park	-	4/30/2020
		Date of Clean-Up:	5/4/2020
Final Inspector:	Jeff Horan	CSR #: NA	
Referred By:	Parks Dept	Photos to HSD? ☑	Yes □ No
CPT/Bike SPD Response	? □ Yes ☑ No		
Date of Call to Duty Off	icer :	Time of Call to Duty Officer:	
Date of Call to FC:		Time of Call to FC:	
Date of FC Response :		Time FC arrived on site:	
Time of FC departure fro	om	Action:	
System Navigator Called	d? □ Yes ☑ No	Name of SN:	
Date of Call to SN:		Time of Call to SN:	
Time SN arrived on site	:	Offer of Shelter Made?:	□ Yes ☑ No
SITE OCCUPANCY DATA	Δ.		

	Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
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SITE JOURNAL

Encampment Response Team

4/30/2020	16	3	0	0	19

PRIORITY CONDITION DATA

VULNERABLE POPULATIONS			PUBLIC HEALTH/BIOWASTE		
Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	☐ Yes	☑ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☐ Yes	☑ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☐ Yes	☑ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☐ Yes	☑ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	☑ Yes	□ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No
Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	☐ Yes	☑ No
Perceived Women	□ Yes	☑ No	TOTAL COUNT:	1	•
	_				
Perceived Couples	☐ Yes	☑ No			
Perceived Couples LGBTQIA (DATA ONLY COLLECTED IF ASKED	□ Yes	☑ No ☑ No	SOLID WASTE		
·			SOLID WASTE Disorganized Garbage	☑ Yes	□ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED				☑ Yes ☑ Yes	□ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	☑ No ☑ No	Disorganized Garbage		
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED	□ Yes	☑ No	Disorganized Garbage Bagged Garbage Loose Garbage	☑ Yes ☑ Yes	□ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	☑ No ☑ No	Disorganized Garbage Bagged Garbage Loose Garbage Bulky Items Garbage	☑ Yes ☑ Yes ☑ Yes	□ No □ No □ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank) Presence of Alcohol	☐ Yes☐ Yes☐ Yes☐	☑ No ☑ No ☑ No ☑ No	Disorganized Garbage Bagged Garbage Loose Garbage	☑ Yes ☑ Yes	□ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank) POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank) Presence of Alcohol Presence of Contained Sharps	☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes	☑ No ☑ No ☑ No ☑ No	Disorganized Garbage Bagged Garbage Loose Garbage Bulky Items Garbage	✓ Yes ✓ Yes ✓ Yes ✓ Yes	□ No □ No □ No □ No

STRUCTURAL CONCERNS/ENVIRONMENTAL **PUBLIC SAFETY/STRUCTURAL CONCERNS** RISKS/EMERGENCY RISKS ☐ Yes ☑ No Weapons Near Industrial Zone-blocking vehicle site ☐ Yes ☑ No □ No ☑ Yes Park lines □ No Sidewalk ✓ Yes ☐ Yes ☑ No Falling Trees/Limbs Proximity to Bridge ☐ Yes ☑ No ☐ Yes ☑ No **Forested Area** ☐ Yes ☑ No **Impeding Roadway** ☐ Yes ☑ No Rented Area ☑ No Within 50ft of a Guardrail ☐ Yes ☐ Yes ☑ No **Property Damage** ☐ Yes ☑ No **Heavy Traffic TOTAL COUNT:** 0



☑ Obstruction Removal		mph	asis Zone	 	lazard Removal
B. OBSTRUCTION/HAZARI	D				
☐ Clean - no campers					
☑ Obstruction or hazard cleanup					
☐ Reported to SPU as illegal dump					
☐ Litter pick					
☐ Full encampment cleanup					
	NAVIGATI	ON '	ΓΕΑΜ AS	SESSMENT	
General Photos of the Encampment	• De	bris F	ields		
Cross Street Signs			of Individual	Tents	 Vehicle/RVs/License Plates
ing a site inspection, Field Coordinators should	I take photos	of the	following ar	nd store the ph	
HIBIT A: SITE INSPECTION PHOTOS					
TOTAL S	CORE:	18			
TOTAL CO	DUNT:	2			
her	ПΥ		☑ No		
posed Electrical Wiring	□ Y		☑ No		
res	ПΥ		☑ No		
de Zone	ПΥ		☑ No		
ope more than 27 degrees	ПΥ		☑ No		

a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES

□ Blocking intended use of facility

☐ Tent on median to adjacent sidewalk

☑ Tent on sidewalk

□ Safety of camper

around camp

Safety of others near and around camp

Safety of camper and others near and



Labor Crew Hours On-site

SITE JOURNAL Encampment Response Team

CHECKLIST for OBSTRUCTION CLEAR	N UP				
Notice posting is 72 hours in advance of	f cleanup (Da	ate:) 5	5/1/2020	☐ Yes	□ No
Cleanup is occuring on date specified in	notice	_		 ☑ Yes	□ No
Personnel are ready to identify and colle	ect belongin	gs		☑ Yes	□ No
SPD or WSP officers are present to supp	ort cleanup			☑ Yes	□ No
Crew is present and ready to support cle	eanup			☐ Yes	☑ No
NOT REQUIRED but PROV	/IDED:				
Outreach was provided before the clear	nup (Date:)	_		✓ Yes	□ No
b. OBSTRUCTION/HAZARD			NNING		
JOB SITE INSTRUCTIONS	31131113113		Specifications/Notes		
Fall Protection Required	☐ Yes	☑ No			
Waste Hauling to Dump	☑ Yes	□ No	-		
Waste Hauling to Other Location	☐ Yes	☑ No			
Vegetation Pruning	☐ Yes	☑ No			
Biohazard Waste	☑ Yes	□ No			
Chemical Waste	☐ Yes	☑ No			
EXTERNAL CONTRACTORS	1	Γotal	Description		
Number of Labor Crew		3	Cascadia		
Number of Hazmat Crew		1			
Number of Truck Drivers		1			
Contractors Labor Crew Hours On-Site	_	8			
INTERNAL CLEAN UP TEAMS	٦	Γotal	Description		
Number of Heavy Crew		0			
Heavy Crew Hours On-site		0			
Number of Labor Crew		1	SPR Light team w/Packer		

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STAGII	NG LOCATION			
Date/1	ime:	Location:		
SITE F	POSTING PHOTOS			
No	Regular Encampment Clean-up	: 72-hour Notice		

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data	Tuno	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
5/4/2020	8	3	0	0	11

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.



STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
1	0	0	0

Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
Found in debris	No	N/A		1	0	0	0	Stored Grey blanket, black bag with clothes, 2 tennis rackets and a blanket in a bag.

Exh D - Clean Up Photos





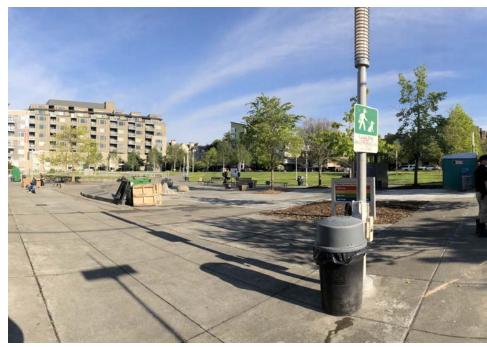










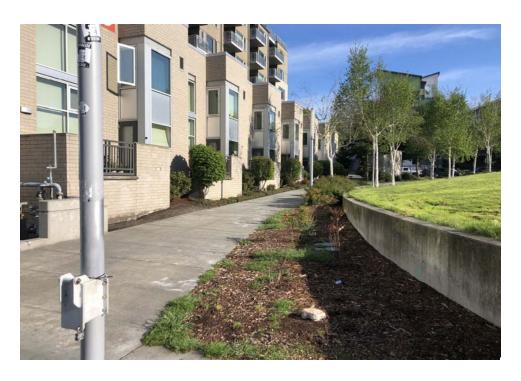




















































After Clean Photos

